

## COVID 19 RISK ASSESSMENT (R3)

Department: Bar	Assessment by: Pete Houghton/Liz Brown	Date: 02/06/2020
1 <sup>st</sup> review date due: 16 <sup>th</sup> June 2020	Manager approval: Liz Brown	Date: 12/5/21
<b>Description of activities:</b> <b>1.</b> Avoid the hazard where possible (Remote work/no physical contact etc.) <b>2.</b> Maintain 2 metre safe distancing	<b>3.</b> Put guards and other measures in place <b>4.</b> Clean workplace, equipment, and hands	<b>5.</b> Supervise, Educate, and communicate <b>6.</b> PPE

Risk	How can the risk cause harm and who could be at risk?	What do we have and what do we need to put in place control this risk?	Action		
			By Whom		
BAR STAFF AT RISK FROM DIRTY GLASSES	SPEAD OF COVID-19	USE TRAYS AT ALL TIMES AND ONLY COLLECT GLASSES FROM THE BASE AND NEVER THE TOP ONLY TOUCH CLEAN GLASSES WITH PRE-WASHED OR SANITISED CLEAN HANDS.			
STAFF & GUEST WHO DON'T KEEP TO SOCIAL DISTANCING RULES	SPREADING OF COVID-19 BETWEEN STAFF & GUEST	HAVE TABLE SERVICE DAY & NIGHT WITH BAR COUNTER SERVICE AS AN OPTION  FOLLOW CURRENT GOVERNMENT COVID GUIDELINES RE NUMBERS AT A TABLE. POLITELY INFORM GUESTS IF THEY ARE NOT FOLLOWING LEGAL GUIDELINES AND INFORM A MANAGER IF THEY DON'T COMPLY.  INDOOR OR OUTDOOR TABLES TO BE ARRANGED AT A 2M DISTANCE BYT 1M IF BACK TO BACK  PERSPEX SCREENS UP ON BOTH BARS ON BOTH SIDES, NEAR THE TILLS SO GUESTS CAN GET CLOSER THAN 2M IF THEY NEED TO SPEAK URGENTLY TO BAR STAFF. POSTS AND BARRIERS WITH SIGNAGE ARE TO BE USED INFRONT OF COUNTERS TO MAINTAIN THE 2M DISTANCE			

		LIMIT NUMBER OF STAFF BEHIND THE BAR AT ANY ONE TIME			
" "		EACH MEMBER OF STAFF TO HAVE THEIR OWN PENS ETC AND THESE TO BE SANITIZED REGULARY  CUSTOMERS ENCOURAGED TO OPEN TABS WITH RECEPTION TO AVOID THE EXCHANGE OF MONEY FROM PERSON TO PERSON  ENCOURAGE MORE OUTDOOR DRINKING IF THE WEATHER IS GOOD			
" "		BREAKS LIMITED TO 1 FOR FOOD & 1 5 MINUTE FAG BREAK TO ENSURE ALL STAFF CAN TAKE BREAKS SEPERATLY  STAFF TO WEAR MASKS  HAND GELS TO BE USED AT ALL TIMES  BREAK TIME 2PM – BAR TO BE COVERED BY MANAGER			
SPREAD OF COVID BY AEROSOL TRANSSION		ENTERTAINMENT MAINTAIN 3M SPACE FROM LIVE ENTERTAINER TO GUESTS ASK ENTERTAINER TO FOLLOW COVID PROCEDURES DETAILED THOUGH Lynda Bailie			
SPREAD OF GERMS IN GROUND FLOOR TOILETS		REDUCED THE NUMBER OF GUESTS USING THE GROUND FLOOR TOILETS BY CLOSING TWO MIDDLE TOILET URINALS CHECK TOILETS ARE MONITORED AND CLEANED AND SIGNED FOR AS PER THE TIMETABLE IN THE WCS			
SPREAD OF GERMS FROM CABARET ARTISTS		LIVE ENTERTAINERS TO BE 3M AWAY FROM GUESTS, CHILDREN SIT ON SPACED OUT CHAIRS, NO BALLOON OR INTERACTION BETWEEN ARTIST AND GUEST. RE DANCING OR SINGING – FOLLOW GOV GUIDELINES. CHECK IN GUIDLEINES AGREED WITH AGENCY AND SHARED BY HER WITH ARTISTS			